

# OVERVIEW OF THE REGULATION ADOPTION PROCESS

## 1. IDENTIFY THE PROBLEM

Before the rulemaking process is ever started, you must determine if there is a problem. If so, try to state the problem.

## 2. SEEK SOLUTIONS

Identify the various solutions through informational hearings, committee meetings, etc., i.e., get input. Pick 1 or 2 solutions. If your solutions require a regulatory change, draft a regulatory proposal.

## 3. PROCEED WITH THE APA PROCESS

The statutory procedures and time frames for changing regulations are set forth in the Administrative Procedure Act ("APA"). A general time line is set forth below.